

**MINUTES  
TOWN OF LAKE CLARKE SHORES  
REGULAR TOWN COUNCIL MEETING  
JANUARY 23, 2007**

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**I. (A) CALL TO ORDER, ROLL CALL:**

Mayor Kelley called the meeting to order at 6:30 p.m.

The following members and officials were present:

H. David Kelley, Jr., Mayor  
Robert M. W. Shalhoub, Vice Mayor  
Malcolm K. Lewis, President Pro Tem  
Tom Mayes, Jr., Council Member  
Valentin Rodriguez, Jr., Council Member  
Joann Hatton, Town Administrator  
Jo H. Plyler, Town Clerk  
Charles Schoech, Town Attorney  
Wes Smith, Chief of Police  
Keith Jackson, Town Consulting Engineer

**(B) PLEDGE OF ALLEGIANCE:**

Mayor Kelley led the assembly in the pledge of allegiance to the American Flag.

**II. APPROVAL OF AGENDA:**

**Motion made by Vice Mayor Shalhoub to approve the agenda, seconded by President Pro Tem Lewis; Motion approved (5-0).**

**III. CONSENT AGENDA:**

A) Approval of January 9, 2007 Minutes

B) Approval of 19'6 Key West flats boat, trailer and the installation of the Town owned Mercury engine and cables in the amount of \$16,521 with \$4,521 to be expended from unappropriated funds.

**Motion made by Vice Mayor Shalhoub to approve the consent agenda, seconded by President Pro Tem Lewis; Motion approved (5-0).**

**IV. PRESENTATIONS:**

- A) Mayor Kelley made an inspiring presentation of a “Key to the Town of Lake Clarke Shores” to the following former Mayors of the Town for their participation as Grand Marshalls of the December 2, 2006 “Holidays in Paradise” Parade.

**Sam Ellington**

April 1986 - 1987

April 1989 - 1990

**Walter Franklin**

May 1969 - 1970

**Dr. Richard Galeta**

April 1983 - 1984

April 1985 - 1986

**James D. Inglis**

April 2003 - 2004 (absent)

**David Keir**

April 1996 - 1997

**Judge Timothy McCarthy**

April 1987 - 1989

April 1990 - 1991

**Robert Newhart**

May 1979 - 1980

**Donald Rich**

April 1999 - October 1999 (absent)

**Marshall Sade**

May 1978 - 1979

**Robert Schroder**

Mayor 1974 – 1977

Mayor Kelley made additional recognition to the following past Mayors currently serving on the Town Council:

**Malcolm K. Lewis**

April 1991 - April 1992  
October 1999 - April 2001

**Robert M. W. Shalhoub**

April 1994 - April 1996  
April 1997 – April 1999  
April 2001 – April 2003  
April 2004 – April 2006

**B)** Jim Tackett, Chairman, “50<sup>th</sup> Anniversary Executive Committee”, gave an overview on the following past events and potential future events:

1. Movie Night at Memorial Park - September 23, 2006
2. Children’s Movie Night at Town Hall, planned by Council Member Rodriguez and Town Hall. - November 4, 2006
3. Christmas Tree Lighting at Memorial Park – December 2, 2006
4. Loop Around the Lake 6K run – February 3, 2007
5. Dedication of Fountain and Time Capsule at Memorial Park – Date Unknown
6. 15<sup>th</sup> Annual Barbecue – March 25, 2007
7. Ground breaking celebration for New Town Hall – Date Unknown

Mr. Tackett further requested the following financial assistance from the Town Council:

1. Cost of engineering and electrical for hook up of the fountain in Memorial Park.
2. Reimbursement for the cost of a Committee Secretary in the amount of \$25.00 per hour.

**Clerk’s note:** Action was taken on the above requests later in the meeting under Town Council comments.

Upon the request of Council Member Tom Mayes, Jim Tackett responded that he would be honored to be the Official Starter of the February 3<sup>rd</sup> “Loop Around the Lake” 6K run.

**V. TOWN CONSULTING ENGINEER:**

**A)** In addition to his Status Report #119 dated January 19, 2007, Keith Jackson, SFRN, Inc., commented on the following.

1. Continuing to research the ADA standard compliance for speed humps and has determined that survey measures are needed.
2. Will contact County Engineering regarding the signal timing on the traffic light at Forest Hill Boulevard and Florida Mango Road.

**VI. UNFINISHED BUSINESS:**

None

**VII. NEW BUSINESS:**

None

**VIII. AUDIENCE COMMENTS:**

William Murphy, Lake Clarke Shores Community Park Project Manager, presented a site plan of the proposed park.

Michael Tutwiler, 1156 Carambola Circle and Ronald Lowen, 1142 Carambola Circle, questioned the Town's intention regarding possible annexation of their subdivision (Lake Clarke Manor) located north of the Town's boundary and indicated that they are not interested in being annexed.

Town Administrator, Joann Hatton, responded that the Town is exploring the interest of the residents in the subdivision to determine if they would like to become a part of our community. The Town has mailed brochures about the Town and the February 3<sup>rd</sup> "Loop Around the Lake" 6K race and will also be inviting the residents to the Annual Barbecue on March 25th.

John MacGregor, 8115 Pine Tree Lane, expressed his concern regarding the recent burglaries in the Town and the lack of notification to the residents and suggested that the Council consider initiating the Citizens on Patrol (COP) and Neighbor Watch programs.

President Pro Tem Lewis responded that the Town has entered into an agreement with Palm Beach County to utilize their Geographic Base Alert & Notification System (Reverse 911) that will be used for telephone notification of emergencies and other important information to the residents.

**IX. TOWN ADMINISTRATOR:**

Town Administrator Joann Hatton referenced her Status Report dated January 3, 2007, and stated that she had nothing further to report.

**X. REPORTS:**

- A) Town Attorney Charles Schoech referenced his Status Report dated January 17, 2007 and stated that she had no further comments.
- B) Chief Smith stated that he had no further comments.
- C) Town Council:

Council Member Rodriguez

Council Member Rodriguez commented that he was humbled by the presence of the former Mayors in attendance to receive their “ Key to the Town”.

Council Member Rodriguez introduced Joseph Wagner and his Mother, Mary Ellen, 1199 Lake Clarke Drive, who were in attendance to gather information on municipal government for Joseph’s Civic’s project.

Council Member Rodriguez recognized Police Sergeant Schmidt from the audience and welcomed Leonard Loiancono, the new Officer on the Police Force.

Vice Mayor Shalhoub

**Vice Mayor Shalhoub made a motion to approve the request from Jim Tackett, Chairman, “50<sup>th</sup> Anniversary Executive Committee” for the Town to assume all cost associated with the Committee’s Secretary, seconded by Council Member Mayes; Motion approve (5-0).**

**Vice Mayor Shalhoub made a motion to approve the electrical, engineering, and structural aspects with regard to the installation of the Anniversary Committee’s fountain to be located at Memorial Park, seconded by Council Member Rodriguez; Motion approved (5-0).**

Vice Mayor Shalhoub thanked Mr. Tackett and his committee for their diligence in promoting the anniversary program and urged him to continue having family events in the future.

He also thanked Council Member Mayes for his assistance in the purchase of the new Police Boat.

President Pro Tem Lewis

President Pro Tem Lewis reminded Mr. Tackett that when a large flag pole is approved for Memorial Park, that lights will be needed and a structure design for the base.

President Pro Tem Lewis stated that the preliminary drawings for the Town Municipal Complex are available for review.

He further announced his intention to file for reelection for Group 2.

Council Member Mayes reminded everyone that the 50<sup>th</sup> Anniversary “Loop Around the Lake” 6 K race is fast approaching February 3<sup>rd</sup>.

Mayor Kelley reminded everyone of the 15<sup>th</sup> annual Town Barbecue that is scheduled for Sunday March 25<sup>th</sup> and that volunteers are needed for the event.

**FUTURE AGENDA ITEMS: TENTATIVE, SUBJECT TO REVISION**

- A) Police Officers off-duty “Special Detail” outside the Town limits.
- B) Comcast Franchise Agreement – February
- C) Municipal Complex – Ongoing
- D) Personnel Policy

**XII. ADJOURNMENT:**

**Vice Mayor Shalhoub made a motion to adjourn the meeting at 8:45 p.m.; seconded by Council Member Mayes; Motion approved (5-0).**

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H. David Kelley, Jr., Mayor

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Jo H. Plyler, Town Clerk