

**MINUTES
TOWN OF LAKE CLARKE SHORES
REGULAR TOWN COUNCIL MEETING
JULY 24, 2007**

(IMMEDIATELY FOLLOWING THE BUDGET WORKSHOP)

I. (A) CALL TO ORDER, ROLL CALL:

Mayor Lewis called the meeting to order at 6:40 p.m.

The following members and officials were present:

Malcolm K. Lewis, Mayor
Robert M. W. Shalhoub, Pres. Pro Tem
Valentin Rodriguez, Jr., Council Member
Joann Hatton, Town Administrator
Mary Pinkerman, Recording Secretary
Charles Schoech, Town Attorney
Wes Smith, Chief of Police
Keith Jackson, Town Consulting Engineer

The following officials were absent:

Tom Mayes, Jr., Vice Mayor
Gregory Freebold, Council Member
Jo Plyler, Town Clerk

(B) PLEDGE OF ALLEGIANCE:

Mayor Lewis led the assembly in the pledge of allegiance to the American Flag.

II. APPROVAL OF AGENDA:

Motion made by President Pro Tem Shalhoub to approve the agenda, seconded by Council Member Rodriguez; Motion approved (3-0).

III. CONSENT AGENDA:

- A) Approval of June 19, 2007 Town Council Minutes
- B) Approval of Resolution No. 07-18 – Authorizing the Mayor to sign an agreement with Phillips & Jordan, Inc., which agreement provides for disaster debris removal and disposal services.

- C) Approval of Resolution No. 07-19 – Authorizing the Mayor to sign an agreement with All American Aquatics Co., for Town of Lake Clarke Shores waterways management services.
- D) Approval of Resolution No. 07-20 - Exercising the option to withdraw participation in the South East Risk Management Association (SERMA) for property insurance purposes.
- E) Approval to extend Contract with Nowlen, Holt & Miner, P.A. as the accounting firm for the Town for a period of three (3) years ending September 2008 for a fee of \$24,800, 2009 for a fee of \$25,600 and 2010 for a fee of \$26,300.
- F) Approval to extend Contract with Bass Property Maintenance, Inc. for landscape maintenance services from October 1, 2007 until September 30, 2008.

President Pro Tem Shalhoub made a motion to approve the consent agenda, seconded by Council Member Rodriguez; Motion approved (3-0).

IV. PRESENTATIONS:

- A) Setting Tentative Millage and date for the First Public Hearing on the proposed Millage and Budget. **President Pro Tem Shalhoub made a motion to adopt a Tentative Millage rate of 4.9650 and set the date for the First Public Hearing for September 4, 2007, seconded by Council Member Rodriguez; Motion approved (3-0).**
- B) Spencer Wilson, Chairman, Community Advisory Committee requested that the committee obtain a spreadsheet on the park budget, a timeline for the construction and a clear understanding of what is their function as a committee. After discussion concerning the spreadsheet and the committee function, it was determined that the Town Attorney will review the ordinances for the Community Park Committee functions. The Town's contract with Mr. Murphy, Park Project Manager, does not include a provision for budget spreadsheets. **President Pro Tem Shalhoub made a motion to authorize additional money for Mr. Murphy to prepare monthly spreadsheets to show a time line of the progress of the park and to provide a cost analysis for the purchases and construction of the park, seconded by Council Member Rodriguez. Motion approved (3-0).**

V. TOWN CONSULTING ENGINEER:

- A) Town Consulting Engineer Keith Jackson referenced his Status Report # 129 dated July 18, 2007, and stated that there was a delay in obtaining the correct paperwork that the Health Department requires to obtain a permit for the septic tank and drain field at the Lake Clarke Shores Community Park. This is being corrected and the project will be moving forward.
- B) Mayor Lewis discussed the bid openings for the water system improvements for Seminole Manor and the electric for Lift Station No.2 that took place earlier in the day. He stated that Mr. Jeff Renault, Utilities Engineer, would review the bids and present his recommendations to the Town Council at the August 7, 2007 meeting. He also noted that all of the bids came in below the expected cost.

VI. UNFINISHED BUSINESS:

- A) Town Municipal Complex

Mayor Lewis reported that the Town Municipal Complex construction is on schedule and that the Town Administrator was able to obtain Builder's Risk Insurance at a very reasonable rate by contacting another company.

VII. NEW BUSINESS:

None

VIII. AUDIENCE COMMENTS:

Panna Kulkarni, 8131 West Lake Drive – commented about the budget for the community park.

Lt. Robert Shaw, LCS Police Officer – spoke about the proposed budget and his concerns regarding the Town's police vehicles.

Ashok Kulkarni, 8131 West Lake Drive – commented on the importance of information being made available between the Park Project Manager and the Community Advisory Committee members.

IX. TOWN ADMINISTRATOR:

Town Administrator, Joann Hatton, referenced her status report dated July 18, 2007. Mayor Lewis noted that future budget workshops would not be needed. The next Town Council Meeting will be held on August 7th.

X. REPORTS:

- A) Attorney Charles Schoech referenced his status report dated July 19, 2007. It was determined that, due to the recent tax reform changes, it would be important to revisit the policy on phone conference calls to make sure that there would not be any problem obtaining the required vote from the Town Council in matters concerning the budget. Attorney Schoech will have a revised policy ready for the August 7, 2007 Town Council Meeting.
- B) Chief Smith advised that he distributed his monthly report to the Council and added that while he was visiting the Town of Jupiter Police Chief, he saw their new police vehicles. He will obtain information on these vehicles and provide details to the Town Administrator and Town Council at a future meeting.
- C) Town Council:

Council Member Rodriguez thanked Ms. Hatton and staff for preparing the Town budget. He also thanked the people that devote their time to town issues.

President Pro Tem Shalhoub stated that he agrees that the functions of the Community Advisory Committee need to be clarified. Would like staff to review the ordinance and make recommended changes, if needed, so the committee can continue to move forward. He thanked the committee members for their hard work and agreed that the members need to be provided with the budget information regarding the Lake Clarke Shores Community Park project.

He also stated that that SFRN, Inc. has 100% of his support in spite of the recent events concerning ex-county commissioner Warren Newell. As far as he is concerned, the Town is not planning to change engineering companies.

Mayor Lewis noted that the Town Complex debt service has been put into the budget and that a document pertaining to this will be provided during the August 7, 2007 Town Council Meeting. The information contained in the document will be compiled from documents already provided from various Town consultants.

XI. ADJOURNMENT:

President Pro Tem Shalhoub made a motion to adjourn the meeting at 8:05 p.m.; seconded by Council Member Rodriguez; Motion approved (3-0).

Malcolm K. Lewis, Mayor

Mary Pinkerman, Recording Clerk