

**MINUTES
TOWN OF LAKE CLARKE SHORES
REGULAR TOWN COUNCIL MEETING
MAY 9, 2017**

I. A) CALL TO ORDER AND ROLL CALL:

Mayor Gregory Freebold called the meeting to order at 6:30 p.m.

The following members and officials were present:

Gregory Freebold, Mayor
Valentin Rodriguez, Jr., Vice Mayor
Robert M. W. Shalhoub President Pro Tem
Paul R. Shalhoub, Council Member
John Studdard, Council Member
Daniel Clark, Town Administrator
Mary Pinkerman, Town Clerk
Wes Smith, Chief of Police
Charles Schoech, Town Attorney

B) MOMENT OF SILENCE, PLEDGE OF ALLEGIANCE, INVOCATION

Mayor Freebold requested a moment of silence for William H. Murphy III, a resident of the Town who recently passed away. Ms. Banna Ghioto led the audience in the Pledge of Allegiance. Mayor Freebold gave the invocation.

C) Oath of Office administered to:

Council Member Group 4 – John Studdard by his wife Charmaine Studdard

II. APPROVAL OF AGENDA:

Motion made by President Pro Tem Shalhoub to approve the Agenda, seconded by Vice Mayor Rodriguez; Motion approved (5-0).

III. CONSENT AGENDA:

A) Approval of the Minutes of the April 11, 2017 Town Council Meeting.

B) Re-appointment of the following for a three (3) year term ending May 2020:

Town Clerk, Mary Pinkerman
Chief of Police, Wes Smith

C) Approval of Resolution #17-11 – Appointing a representative and alternate representatives to the Palm Beach County League of Cities, Inc.

D) Approval of Resolution #17-12 – Appointing Members to the Code Enforcement Board.

- E) Approval of Resolution #17-13 – Appointing Members to the Zoning Board of Adjustments.
- F) Approval of Resolution #17-14 – Appointing Members to the Parks and Recreation Committee.
- G) Approval of Resolution #17-15 – Expressing Appreciation to John Studdard for his exemplary service on the Code Enforcement Board.
- H) Approval of Resolution #17-16 – Approving Budget line item Transfer in the amount of \$10,000 for Police Department to purchase of ten (10) 800 mhz radios with necessary equipment that are needed to switch from the current radio system to the Palm Beach County Radio System.
- I) Approval of Resolution #17-17 – Approving Budget line item transfer in the amount of \$45,000 for the purchase of new vehicle for Town Administrator.
- J) Approval of Resolution #17-18 – Expressing Appreciation for Services Rendered by the Volunteers during the Town’s 24th Annual Barbecue.
- K) Approval of Resolution #17-19 – Expressing Appreciation for Donations to the Town’s 24th Annual Barbecue.
- L) Approval of Proclamation by the Town Council recognizing the week of May 14 - 20, 2017 as “National Police Week”.
- M) Approval of Proclamation by the Town Council recognizing the week of May 14 - 20, 2017 as “Water Reuse Week”.
- N) Approval of Land Use Permit – Rudy Huber, 7025 Pine Tree Lane – Boat Dock with roof.

Motion made by President Pro Tem Shalhoub to approve the Consent Agenda, seconded by Council Member Shalhoub; Motion approved (5-0).

IV. PRESENTATIONS:

- A) Life Time Achievement Award to Malcolm K. Lewis for his 28 years of exemplary service to the Town –

Mayor Freebold noted that Mr. Lewis was unable to attend the meeting. He showed the audience the award that Mr. Lewis will receive and noted that the award will be hand delivered to him, along with a few other personal items from the Town. He thanked Mr. Lewis for his 28 years of service and for all he has done for the Town.

- B) Resolution #17-09 to Banna Ghioto in honor of her 100th Birthday

Mayor Freebold read from the resolution honoring Ms. Ghioto and presented her with a framed copy signed by the Mayor, the Town Council and members of the Town Administration.

V. QUASI-JUDICIAL PROCEEDINGS:

A) None

VI. PUBLIC HEARING:

A) None

VII. UNFINISHED BUSINESS:

A) None

VIII. NEW BUSINESS:

A) Performance Measures – Daniel Clark

Mr. Clark noted that his contract with the Town states that he would be evaluated based on certain items that have been accomplished during the year. His list of goals for the 2017/2018 FY focuses on the CRA, the Blueway Trail Coalition, annexation issues, the PACE program, utilities, road improvements and developing the Town Parks.

The Town Council reviewed the goals. It was noted that the goals were appropriate and that his 2018 evaluation will be based on the accomplishment of these goals.

IX. AUDIENCE COMMENTS:

Banna Ghioto, 1605 Carissa Road – thanked the Town for honoring her on her 100th Birthday. She stated that her father taught her that it was important to have knowledge of what takes place in the area where she lives and to become an active member of the community. She noted that no matter where she has lived, she tried to attend as many Town meetings as she could. She encouraged everyone to attend meetings so that their voice could be heard.

Ken Barker, 8260 Pine Tree Lane – asked where he could obtain a copy of the agenda and backup prior to the meetings. Mr. Clark noted that agendas of all Town Meetings are posted on the Town's website.

Mr. Barker asked about the survey that the Town sent out to the residents and stated that he did not receive the survey. Mr. Clark noted that the survey was sent to the residents that have signed up for CodeRED and stated that if Mr. Barker has not signed up for CodeRED, he would not have received the survey. Mr. Clark encouraged everyone to sign up for CodeRED so that they can receive notifications from the Town, in addition to any emergency information as it happens.

Mr. Barker also congratulated Ms. Ghioto on her 100th Birthday.

John Herscorn, 8001 West Lake Drive – noted the problem that he is having with neighborhood children trespassing on his property and the overgrowth of vegetation from the Wellesley property. Chief Smith noted that he would meet with Mr. Herscorn and Officer Schack, Code Enforcement Officer, to discuss these issues.

Ken Phillips, 7111 Pine Tree Lane – discussed the jet skis drag racing on the lake and asked for additional police presence on the waterways to prevent this from continuing to happen. It was noted that the Marine Patrol issues tickets to boaters and jet skiers, but that has not slowed some people down. He also noted that the Town is working with other agencies to see if they could help patrol the Town waterways.

Pamela Sharpe, 8341 Pine Tree Lane – noted that she completed the town’s survey, but wanted to remain anonymous so she did not include her email address. She said that the survey did not go through. She asked why the survey was not mailed to the residents instead of having it only available through CodeRED.

Mr. Clark noted that the survey requests an email address to verify that only one survey is submitted per person. He also explained that the Town is trying to get people to sign up for CodeRED so that they can receive emails from the Town. He noted that the survey can also be accessed from the Town website.

She discussed the need for additional police presence on the waterways.

Chief Smith noted that Officer Fisher and Officer Schack were the only officers that took courses to operate the Marine Unit. Mayor Freebold noted that the Town is trying to find a location to keep the Marine Unit in the water at all times so that there would be faster access in case of emergencies.

Ms. Sharpe also noted the invocation done at the beginning of the meeting and stated that not everyone is a Christian, so the invocation should not address Jesus Christ.

Mr. Schoech noted that this issue has been addressed by the Supreme Court and as long as the Town has a rotation list of different religious groups that want to give the invocation, it is okay.

X. STATUS REPORTS:

Mr. Schoech – had nothing to add to his report.

Chief Smith – had nothing to add to his report.

Mayor Freebold noted that Officer Fisher will be receiving a “Distinguished Service Award for Enforcement” by the Traffic Safety Committee during their Awards Luncheon on May 25th and congratulated him for this accomplishment.

President Pro Tem Shalhoub noted that members of the Council should make arrangements to attend the luncheon to show their support for Officer Fisher.

Mr. Clark – noted that the agreement between the Town and the Palm Beach County Board of County Commissioners regarding HUD assistance expires in June. The County wants to know if the Town will be renewing this agreement.

Motion made by President Pro Tem Shalhoub to continue the agreement, seconded by Council Member Shalhoub; Motion approved (5-0).

Mr. Clark noted the Town's Annual Hurricane Preparedness Meeting taking place on June 8th and stated that representatives of the two PACE Program districts have been invited to the meeting to discuss what the PACE Program is and how they can help residents make improvements that could help strengthen their homes to prevent hurricane damage. He will also be inviting representatives from CERT to discuss what they do to help after a major storm or when other disasters strike and to also give them the opportunity to recruit new members.

Mr. Clark noted that the Palm Beach County League of Cities will be holding their annual Installation Banquet on May 17th. He noted that he would not be able to attend the banquet this year and asked how many of the Council Members were planning to attend, so that he can make their reservations. It was determined that four of the Council Members will be attending the banquet.

XI. COUNCIL COMMENTS:

Council Member Studdard – stated that he is honored to be a part of the Town Council and that he will continue to do his best for the Town.

Council Member Shalhoub – congratulated Council Member Studdard and noted that he is looking forward to working with him on the Council.

President Pro Tem Shalhoub – noted that approximately 80 volunteers participated in the 12th Annual Waterway Cleanup that took place on April 15th. He noted that everyone needs to do their part to take better care of the Town waterways.

He noted the evaluation criteria that Mr. Clark submitted for 2017/2018. He noted that the Town has accomplished many things within the past 5 years and thanked Mr. Clark for his part in this.

He stated that he was sorry that Mr. Lewis was unable to attend the meeting and hopes that he will feel better soon.

He noted that he appreciates the work that the Police Department does for the Town. He also encouraged people to attend the June 8th Hurricane Preparedness Meeting.

Vice Mayor Rodriguez – noted that he worked with Mr. Schoech and Mr. Clark on revisions to the Town Codes. He noted that the Town has codes in place regarding the distance boaters must be from the shorelines, boat speeds, boater safety, etc. He discussed the possibility of having signs that include this type of information placed along the waterways, so that those using the waterways will know the Town Codes.

He also reminded people of Movie Night to be held on June 2nd and encouraged everyone to attend.

Mayor Freebold – he noted that 26 boats participated in the 10th Annual Fishing Tournament that took place on April 29th. He stated that the Florida Wildlife Commission verified that the fish caught were healthy. He congratulated the winners of each category on their fishing skills and noted that everyone had a great time.

He wished a Happy Mother's Day to all of the Mothers in Town, a Happy Birthday to Ms. Ghioto and the others who had Birthdays in the past month. He also congratulated Council Member Studdard on being sworn in as a member of the Town Council.

XII. ADJOURNMENT:

Motion made by Council Member Shalhoub to adjourn at 7:36 p.m., seconded by Vice Mayor Rodriguez; Motion approved (5-0).

Gregory Freebold, Mayor

Mary Pinkerman, Town Clerk